


# Checklist

Documents\* needed for opening your bank account:

ID card or Passport 

Registration certificate (of your apartment)  Bürgeramt  
[Meldebescheinigung / Anmeldung] (district branch of the city hall)


German tax ID number  Finanzamt  
[Steueridentifikationsnummer] (Tax Office)

If applicable:

Residence permit  Ausländerbehörde  
[Aufenthaltserlaubnis] (Immigration Office)

Employment contract 

Documents additionally needed for students:

Proof of home address 

Foreign Tax Identification Number (TIN) 

Your questions:

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## Important information:

Please note that the contract language is German.  
A consultation in your native language isn't always possible.  
If required, you should bring along someone for translation.

\* The required documents may vary individually.